

Minutes of the Ordinary Meeting held at on 14th December at Ashow Village Club, Ashow, at 7 p.m.

PRESENT:

Chairman Cllr R Hancox
Deputy Chairman Cllr J Astle
Cllr D Jack
Cllr M Foster
Cllr A Bianco
Cllr T Wright
Cllr S Williams

There were eight members of the public present.

Cllr Hancox informed all present that some parts of the meeting would be recorded.

94. Apologies

Apologies were received and accepted from Cllrs P Redford and W Redford.
Cllr Jack was delayed for the start of the meeting.

95. Declarations of Interest

No declarations of interest were received.

96. Minutes

The minutes of the Ordinary Meeting of the Parish Council held on Thursday 9th November were signed by the Chairman.

97. Planning

New planning applications

Application No: W/17/1962

Description: Display of advertisements comprising 3no. Flagpole signs with flags and 9no. single & double-sided signs (one to be illuminated).

Address: Land North of Common Lane, Kenilworth

Applicant: Bloor Homes Western Ltd

Planning Officer: Lucy Hammond

Closing date: 3rd January

The Parish Council unanimously agreed to adopt a neutral stance to this application.

Application No: W/17/2190

Description: Removal of Condition 3 (Bat supervision of destructive works) of planning permission W17/0918 (Installation of new sliding folding doors to kitchen and anew conservation roof light over).

Address: 2 The Chantries, Chantry Heath Lane, Stoneleigh, Coventry, CV8 3DS

Applicant: Mr Clive Campton

Planning Officer: Liz Galloway

Closing date: 20th December

The Parish Council unanimously agreed to adopt a neutral stance to this application.

Application No: W/17/1552

Description: Application for approval of reserved matters (details of appearance, landscaping, layout and scale) pursuant to condition 1 of planning permission ref: W/14/1340 for the erection of 93 dwellings.

Address: Land On The North Side Of, Common Lane (Crackley Triangle), Kenilworth

Applicant: Bloor Homes Western

Closing date: 13th December

The Parish Council unanimously agreed to adopt a neutral stance to this application.

Application No: W/17/2064

Description: Erection of detached garage.

Address: Miller House, Coventry Road, Stoneleigh, Coventry, CV8 3BZ

Planning Officer: Rebecca Compton

Closing date: 15th December

The Parish Council unanimously agreed to adopt a neutral stance to this application.

Application No: W/17/2191 HS2

Description: Construction of a backwater and bat house, otter holt, kingfisher bank at (SK046-02, 07 & 08)

Address: Agricultural field in the grounds of Stoneleigh Park Estate, Kenilworth

Applicant: High Speed Two (HS2) Ltd

Case Officer: Debbie Prince

Closing date: 15th December

The Parish Council unanimously agreed to adopt a neutral stance to this application.

Standing orders were suspended at 19:18 for applications number 2146 LB and 2145.

Mr Mike Elliot-Higgot addressed the Councillors and stated that he lives in Daffodil Barn which is adjacent to the proposed development. Mr Elliot-Higgot objects to the application on the following grounds:

- 1) DS 19 of the National Planning Policy Framework sets a limit of 30% on extensions on the original floor area. (in 1948 or when the property was first constructed, whichever is earlier)
The new plans prepared show that the additional new build works are only a small percentage of the outbuildings. However, the annexe building was built in late the 1980s as a garage and the proposed development will create an extension of 107% of the existing building. The garaging built in 2008 cannot be included as part of the property footprint.
- 2) The proposed plans indicate a very high fence from the proposed planning works, through the middle of the plot to the front. This is presumably to allow for separation whilst the new dwelling is being created. This causes a detrimental impact on the character of the listed building which is in the heart of a conservation area washed over by green belt.
- 3) The visibility splays as drawn on the plans is on what Mr Elliot-Higgot believes is his land. This is drawn incorrectly as the hedge is actually less than a metre from the back of the road, even after being trimmed by the neighbours without permission. Therefore, the required visibility cannot be achieved.
- 4) Mr Elliot – Higgot has a personal concern regarding possible additional noise. The plans show new windows which will be adjacent to the main bedroom. This will cause a noise disturbance especially in Summer, proved by the fact that the existing annexe has open Velux windows and Mr Elliot- Higgot has had to move his bedroom already to avoid this noise.

Cllr Astle asked Mr Elliot- Higgot whether he has considered putting these objections to the Council in writing. Mr Elliot-Higgot confirmed that he will make a formal objection to the application but has not done this yet as he was unaware until yesterday that the application would be discussed at the meeting this evening.

Mr Fryer stated that the proposed development would be detrimental to the complex of three dwellings. Abbey Farm is one of village's two historic farms and historically formed part of the original estate. Mr Fryer stated that the development is unnecessary and undesirable in the village and would lead to setting a bad precedent for other properties. Mr Fryer asked the Council not to put the advantage of one householder before the disadvantage of two other householders.

Mr Franklin declared that he had an interest in the application in that the applicants are friends, and confirmed that a prior application which has now been withdrawn was larger than the existing application. The newest application has

been drawn up under careful guidance with the council. Mr Franklin stated that the objection comments are the same as those that have been made before and are invalid. He also stated that the Burdetts are two stalwarts of the village and have made a major contribution to the village. Mr Franklin stated that he hoped that if the Parish Council cannot support the application it could at least remain neutral.

Mr Ellwood had a question regarding Mr Fryer's comment regarding the setting of precedent in the village and asked Mr Fryer to please clarify his approach to this issue. Mr Ellwood noted that Mr Fryer made no objection to the proposed application for 6 new dwellings in Grove Farm Road and asked why he did not object to that?

Mr Fryer replied that he was not willing to answer a personal comment.

Mr Ellwood argued that it was not a personal comment, rather a planning question.

Mr Fryer commented that the application in Grove Farm Road not an intense development, whereas the Abbey Farm application is a new house between two existing houses and is detrimental to the listed building and the character of the village.

Cllr Astle asked whether Cllr Hancox had heard from the planning department regarding this application. Cllr Hancox reported that Planning Officer Dan Charles has commented that in Ashow infill is acceptable but not usually on a piece of land in between two properties with direct access to highway. The proposed fence and the highway and visibility issue are also issues which the planning department need to consider.

However, the planning officer did not say what he was minded to do. The planning department have a meeting planned for Monday 18th to discuss the application further.

Cllr Jack arrived at 19:30 and commented on the special circumstances of the Burdett's, i.e. the need to live on one level and not wanting to lose their home. Cllr Jack felt that this would mean it would be a shame if the planning application could not go ahead.

Standing orders were re-instated at 19:34 and the Parish Council unanimously agreed to adopt a neutral stance to this application.

Application No: W/17/2146 LB

Description: Conversion and extension of the existing garage/outbuilding and joining to the existing annexe building to create a new separate dwelling.

Address: Abbey Farm, Ashow Road, Ashow, Kenilworth, CV8 2LE

Applicant: Mr & Mrs Burdett

Case officer: Dan Charles

Closing date: 15th December

The Parish Council unanimously agreed to adopt a neutral stance to this application.

Application No: W/17/2145

Description: Conversion and extension of the existing garage/outbuilding and joining to the existing annexe building to create a new separate dwelling.

Address: Abbey Farm, Ashow Road, Ashow, Kenilworth, CV8 2LE

Applicant: Mr & Mrs Burdett

Case Officer: Dan Charles

Closing Date: 26th December

The Parish Council unanimously agreed to adopt a neutral stance to this application.

Progress of planning applications

Application Reference: W/17/1578

Replacement of Rugby Farmers Market, 9525m sq of floorspace, together with associated access arrangements, circulation, parking spaces and landscaping at Land at junction of A46 and Stoneleigh Road, Stoneleigh, Kenilworth, CV8 2LZ for LaSalle Investment Management in accordance with the application submitted on 24/08/17.

Parish Council adopted a neutral position.

Planning permission has been granted with conditions

Application No: W/17/1952

Description: Demolition of various redundant structures - Units 30,42,24,23 and 39

Address: Units 30,42,24,23 & 39 Stoneleigh Park, Kenilworth CV8 2LG

Applicant: Mars Pension Trustees

Case Officer: Debbie Prince

Parish Council supports

This application has been granted

Application No: W/17/1953

Description: Demolition of various redundant structures – Units 134,167,99(1), 99(2) and 129

Address: Units 134,167,99(1), 99(2) and 129 Stoneleigh Park, Kenilworth, CV8 2LG

Applicant: Mars Pension Trustees

Case Officer: Debbie Prince

Closing date: 10th November

Parish Council supports

This application has been granted

Application No: W/17/1954

Description: Demolition of various redundant structures – Units 32,80(3),80(4),133 and 159

Address: Units 132,80(3), 80 (4), 133, and 159 Stoneleigh Park, Kenilworth, CV8 2LG

Applicant: Mars Pension Trustees

Case Officer: Debbie Prince

Closing date: 10th November

Parish Council supports

This application has been granted

Application No: W/17/1955

Description: Demolition of various redundant structures - Units 94, 93, 158 (1),158 (2) and 90

Address: Units 94, 93, 158 (1), 158 (2) and 90, Stoneleigh Park, near Kenilworth, CV8 2LG

Applicant: Mars Pension Trustees

Case Officer: Debbie Prince

Closing date: 10th November

Parish Council supports

This application has been granted

Application No: W/17/1956

Description: Demolition of various redundant structures - Units 80 (2) and 79

Address: Units 80 (2) and 79, Stoneleigh Park, near Kenilworth, CV8 2LG

Applicant: Mars Pension Trustees

Case Officer: Debbie Prince

Closing date: 10th November

Parish Council supports

This application has been granted

Application No: W/17/1957

Description: Demolition of various redundant structures - Units 62,96,154,155 and 163

Address: Units 62, 96, 154, 155 and 163, Stoneleigh Park, near Kenilworth, CV8 2LG

Applicant: Mars Pension Trustees

Case Officer: Debbie Prince

Closing date: 10th November

Parish Council supports

This application has been granted

Address of site to which the appeal relates: 17 Stoneleigh Close, Stoneleigh, Coventry, CV8 3DE

Proposed development: Erection of first floor to bungalow and erection of single storey side extension

Appellant's name: Mr & Mrs Allard

Appeal reference number: APP/T3725/D/17/3180647

Appeal Start Date: 17/10/2017

Parish Council is neutral

The appeal is dismissed.

Application No: W/17/1934

Proposed development: Demolition of existing bungalow and replacement bungalow.

Address: Abbey Park, Stareton Lane, Stoneleigh, Kenilworth, CV8 2LJ

Applicant: DL Property & Development Strategies Ltd

Case Officer: Ed Piggot

Closing date: 27th November

Parish Council is neutral – no decision yet

W/17/1641

Description: Erection of a detached carport.

Address: The Barn, Stareton Lane, Stoneleigh, Kenilworth, CV8 2LL

Applicant: Mr. S. Hession

Planning Officer: Liz Galloway

Closing date 31st October

The Parish Council unanimously agreed to support the application – no decision yet

W/17/1729

Description: Application for approval of reserved matters in relation to appearance, landscaping, layout and scale under outline planning permission no. W16/0239 for Phase 1A of the approved development comprising two buildings for Class B1(b) research and development use totalling 19,225 square metres GFA floor space plus 696 square metres GFA floor space of ancillary energy centre, substations and pump room; provision of 1,031 associated car parking spaces and associated soft and hard landscaping.

Address: Land to the North and South of the A45(between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

Applicant: Jaguar Land Rover

Planning Officer: Rob Young

Closing date 25th October

The Parish Council unanimously agreed to support the view of Baginton Parish Council – no decision yet

W/17/1631

Description: Application for the variation of conditions 5, 6, 7 & 28 of planning permission no. 16/0239 to provide for changes to the approved parameters plan, revised timings for the submission of the master plan and design code and an additional access onto Rowley Road. Planning permission no. W16/0239 was for a comprehensive development comprising offices, research & development facilities and light industrial uses (Use Class B1), hotel accommodation (Use Class C1), car showroom, accommodation and small-scale retail and catering establishments (Use Classes A1, A3, A4 and/or A5)

Address: Land to the North and South of the A45 (between Festival and Tollbar Junctions) and land at the A45/Festival Roundabout, and A46/Tollbar Roundabout and at junctions of A444 with the A4114/Whitley Roundabout, Coventry, CV3 4PB

Applicant: Jaguar Land Rover

Planning Officer: Rob Young

Closing date 6th October, extension granted to 13th October

The Parish Council unanimously agreed to support the view of Baginton Parish Council – no decision yet

W/17/1578

Description: Replacement of RFM (sui generis), 9525m sq of floorspace, together with associated access arrangements, circulation, parking spaces and landscaping

Address: Land at junction of A46 and Stoneleigh, Stoneleigh Park

Applicant: LaSalle Investment Management

Planning Officer: Debbie Prince

Closing date: Extended until 13th October

The Parish Council unanimously agreed to adopt a neutral stance to this application.

This application has been granted

W/17/1552

Description: Application for approval of reserved matters following outline planning permission ref. W14/1340 for the erection of 93 dwellings

Address: Land On The North Side Of, Common Lane (Crackley Triangle), Kenilworth

Applicant: Bloor Homes Western

Planning Officer: Lucy Hammond

Closing date: Extended until 13th October

The Parish Council unanimously agreed to adopt a neutral stance to this application – no decision yet

Application No: W/17/1497

Description: Reinstatement of farm track and improvements to existing vehicular access (part retrospective)

Address: Dial House Farm, Ashow Road, Ashow, Kenilworth, CV8 2LD

Closing date 19th September

The Parish Council unanimously agreed to adopt a neutral stance.

Planning permission has been granted

Application No: W/17/1357

Description: Conversion of existing garage for horse boxes and trailers to two bedroom dwelling.

Address: Woodlands House, Ashow Road, Ashow, Kenilworth, CV8 2LE

Closing date 8th September

It was unanimously agreed that the Council would remain neutral and ask that the visibility issue resolved. – no decision yet

98. Finance**a) Income / Expenditure**

Balance brought forward

£36,941.32

Payments to 31st October 2017

301356 WALC – Data Protection training

£45.00

301357 S. Windridge Salary and expenses (Oct)

£350.36

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£36,545.96**

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At Co-operative Bank plc, Birmingham

A/C 6101168500 (Current)

£11,064.38

A/C 6101168550 (Instant Access)

£5062.59

A/C 6101168556 (14 Day Deposit)

£20,418.99

£36,545.96

b) Cheques to be authorised for December

301358	CPRE Subscription	£36.00
301359	S Windridge salary and expenses (November)	£511.70
301360	Playsafety Ltd (Playground inspection)	£96.60
301361	SLCC Membership Renewal	£100.00
301362	S Windridge – Xmas meeting food expenses	£ 35.90

It was unanimously agreed to authorise all the cheques for December.

c) The updated budget and proposed precept request for January was reviewed. The Council agreed to consider allocating more funds into the Neighbourhood plan. The proposed budget for 2018-2019 is attached at page 179-180.

d) The current status of earmarked funds was reviewed and Councillors noted that the correct amount of earmarked funds for the defibrillator should be £528 not £378 as previously advised. The earmarked funds are attached at page 180.

e) It was agreed to add Cllr Williams as a signing authority to the banking mandate, and Cllr Hancox confirmed the banking regulations.

f) Mr Fryer offered to donate a filing cabinet to the Clerk which was gratefully accepted. It was unanimously agreed to authorise the purchase of a lockable filing cabinet in case the offered filing cabinet is not suitable.

99. Matters Arising

a) HS2 update

Cllr A Bianco reported on his visit with Gareth Epps, the independent construction commissioner for HS2. Mr Epps is not paid by HS2 and was in a similar role for Crossrail. He was also a District Councillor in Oxford. Cllr Bianco would like to thank Debbie Prince for co-ordinating the visit. Cllr Bianco toured the local area with Cllr Wright and Cllr P Redford, through Stoneleigh and onto the A46. They also went to Stoneleigh Park and met Colin Hooper. The purpose of the visit was to make sure that the parish gets the best deal possible, and Mr Epps is there to adjudicate any issues. Cllr Redford was keen to point out that Stoneleigh village is a key area as part of HS2. Mr Epps has visited the village before.

Mr Bianco confirmed the current timeframe for HS2 building works. At the moment the initial steps are being taken and ground investigation surveys are being done. The Parish Council need to start getting information from Balfour Beatty in January. Cllr Bianco reminded the Parish Council that this is a big construction operation and it may take them to 12-18 months to come up with the plans. No building work will be done until then.

Cllr Bianco confirmed that Nick Corbett from Warwick District Council is taking part on the Parish Council's behalf in Heritage Forums run by HS2. Mr Corbett's role is to look at iconic structures in the local area. Cllr Bianco has seen the minutes of the July meeting of the Heritage Forum and notes that Warwick and Leamington are viewed as towns of very real importance in relation to the building of HS2. Unfortunately, Stoneleigh and its historical bridge have been missed out of these discussions. Both the Parish Council and Stoneleigh History Society and the Stoneleigh Action Group have tried to stress the importance of the bridge in the past, and it will be necessary to hold HS2 in check with this issue.

Cllr Bianco has also been informed that HS2 will have a difficult time beginning works in Stoneleigh Park. He has an assurance signed by Helen Wass that the planned works will be lodged with the District Council as part of a full planning application. Cllr Bianco has been asking about the minutes of the most recent HS2 meetings regarding the local area.

The minutes are not presently available to be viewed but Cllr Bianco has been informed that there is a concern about the visibility of the railway lines and power lines. There are also no drawings of power and catenary lines. Cllr Bianco is concerned that the Heritage Forum does not quite understand the possible impact of this issue, and believes that the constructors can move the power lines up and down by 3 m by law.

Cllr Bianco is aware that HS2 currently has lots of forums in place which cover the environment, heritage and archaeology.

Cllr Bianco also informed the meeting that the Stoneleigh Action Group recently had its Annual General Meeting and remains a properly elected group, who are happy to work with the Community and the Parish Council on any HS2 issues.

Cllr Bianco also informed the meeting that two Councillors from Warwick County Council will be working on HS2. These Councillors are Jeff Clarke, the portfolio holder for transport and economy, and David Reilly who has a special interest in HS2.

Cllr Trevor Wright confirmed everything that Cllr Bianco said and stated that he was not happy with the length of time spent in the parish area by Gareth Epps. Cllr Wright has confirmed that he has received a commitment from Mr Epps that he will come back in February when the weather is better. Cllr Wright and Cllr Bianco will visit the area with Mr Epps again and hope to concentrate on this side of the county rather than the Burton Green side.

Cllr Wright was very keen for Gareth to understand the enormous impact of the traffic in the area. There is a customer service team who will be handling complaints and Cllr Wright feels that the length of time to respond to any complaints or questions is not acceptable and he will be looking carefully at this. Cllr Wright confirmed that if there are any issues raised it will be the responsibility of HS2 Ltd to deal with issues when they come up. He will be looking at the rate at which HS2 Ltd respond and how they produce their response. As HS2 Ltd are still appointing constructors, Cllr Wright hopes that local Councils and communities can build some elements into contracts with the construction workers and ensure that the traffic issues are addressed. HS2 Ltd also need to be aware of the local traffic issues and activities that are happening at the same time as the construction works of HS2.

Cllr Bianco agreed with the view of Cllr Wright regarding problems with traffic, and asked whether the Parish Council could ask the Warwickshire County Council highways department to come to a Parish Council meeting in March. This would give the Parish Council an update on the new roundabout and the Kings Hill development.

Action – the clerk will invite Adrian Hart to a future meeting.

b) Neighbourhood Plan

Cllr Astle was hoping that offers of help with the Neighbourhood Plan would be forthcoming at the village meeting. Cllr Hancox replied that there were no offers of help. Cllr Astle stated that perhaps the Councillors between them could do a basic one and maybe choose a date to start in new year.

Cllr Williams asked about the earmarked funds. On the spread sheet there is money earmarked for a Community Plan for Ashow plus a Parish Plan for Stoneleigh. Cllr Williams asked whether this were all for the same thing. Cllr Hancox confirmed that this is the case, and that the village of Ashow does have an 'old' village plan.

Cllr Hancox also confirmed that there have been a number of attempts to create a Neighbourhood Plan. Some progress was made and it then became a joint Neighbourhood Plan with Bubbenhall and Baginton. A year ago, the Parish Council talked about resurrecting the Neighbourhood Plan with the money that is left.

Cllr Astle asked whether the work that has been done so far on the Neighbourhood Plan will now be out of date. Cllr Hancox confirmed that some will be out of date but there will be information left that can be built on.

Cllr Williams asked whether Stoneleigh and Ashow are planning on doing a Neighbourhood Plan together and Cllr Hancox confirmed that this is the case.

Standing Orders were suspended at 20:02 pm to allow questions from the public.

Mrs N Blagburn asked about the work done on the Neighbourhood Plan in 2014 and hoped that it would still be useful. Mrs Blagburn has a large box of information which she hopes to share with the Parish Council, and expressed a hope that more work can be undertaken to build on what has already been done.

Cllr Astle informed Mrs Blagburn that the information already collected will be useful and even if the Neighbourhood Plan is begun again, some of the information will be relevant and useful.

Cllr Hancox confirmed that the Parish Council will need to review the current data and see what needs to be done to get up to date.

Cllr Bianco asked about the process of the Local Plan – will there be a referendum? Cllr Wright confirmed that part of the process will be a referendum which is paid for by the County Council, and Cllr Hancox stated that the proposed Neighbourhood Plan must be voted for by 51% of electorate.

Standing Orders were reinstated at 20:05 pm.

c) Judicial Review – To consider pledging support to a Judicial Review of Warwick Local Plan.

Cllr Wright confirmed that the ‘Keep the Green Belt Green’ group were visiting London today to take advice on the next stage.

Cllr Astle stated that as the group are now challenging the Coventry City Local Plan it will be more difficult to justify support of this judicial review. As most of the Parish Council are co-opted rather than elected it does not have general power of competence and our hands are tied.

Cllr Bianco stated that as a newcomer he is concerned that the local plans are not presented in sufficient detail, and he would rather have a more detailed presentation before committing any funds.

Standing Orders were suspended at 20:08 pm to allow questions from the public.

Mr Fryer confirmed that due to lack of time the group could not mount a Judicial Review. But the Warwick Local Plan is based on the Coventry numbers which are not correct.

Cllr Astle agreed that the Local Plan is not ideal but re-iterated that the Parish Council has no decision to make as it cannot allocate money to fight against the Coventry local plan.

Standing Orders were reinstated at 20:10 pm.

d) CILCA update

There has been no more news on CILCA and Cllr Bianco wanted to know whether the Parish Council know enough about CILCA including how to fill out the forms.

Cllr Astle stated that the Parish Council needs some acceptable projects to put any available money towards and asked whether Cllr Wright can help as the Parish Council need proper guidance.

Cllr Wright stated that there are deadlines in certain instances and it is important for the Parish Council to ask for something tangible, as the Community needs a project and a plan.

Cllr Hancox also confirmed that this would be part of a Neighbourhood Plan as well, and Cllr Astle agreed that if a Neighbourhood Plan was in place, the Parish Council would get more money for these projects.

e) Kings Hill development

Cllr Astle asked whether the developers are coming to talk to the Parish Council about the development. Cllr Hancox responded that the developers do not participate in public meetings but they will do some more village hall presentations in the new year.

Cllr Bianco stated that he, Cllr P Redford and Cllr T Wright met with Mike Davies from Savills, who are the lead developers of Kings Hill. Cllr Bianco also stated that the current proposal for the King's Hill traffic scheme is not appropriate, and neither is the planned infrastructure as this consists of one bus and one bus shelter which is not good enough.

Cllr Astle agreed with this and mentioned the plan for more houses behind the A46.

Cllr Wright has raised these issues regarding infrastructure, and also stated that he is concerned about the level of communication and involvement with community.

Cllr Bianco stated that apparently the Kings Hill development can't start until HS2 are finished, i.e. 2025-26, which Anthony doesn't believe is the case. Cllr Hancox answered that this is not the case, but that the developers need agreement from HS2 ltd regarding when building work can start. The developers do not have to wait until construction on HS2 is finished. The Kings Hill planning application is for 2500 houses, to be delivered over the next 16 years, with a further 1500 houses to be built over the next 15 years.

f) Community Speed watch

Cllr Hancox reported that PC Wendy Burrows has retired and a new person will be appointed in the new year who will co-ordinate the Community Speed Watch. The Parish Council will look at this again then.

g) Traffic in Stoneleigh

Cllr Hancox reported that traffic was discussed at the village meeting on 21st November. At the moment nothing can be done until Atkins Traffic Consultants finish the traffic report. The Parish Council will invite members of the District Council to a meeting in the new year to discuss this further. Cllr Bianco stated that traffic issues in Stoneleigh need to be addressed, especially after a recent accident at Stoneleigh crossroads. Cllr Hancox mentioned that signs used by companies using Stoneleigh Park also cause a traffic hazard as they obstruct visibility.

Cllr Foster asked whether it would be possible for the road sign to read 'Stoneleigh Park' not 'NAC'. It was agreed that this could be raised in the new year with the District Council.

At this point two members of the public left the meeting.

h) Village email distribution list.

Cllr Hancox confirmed that Ashow have a village distribution list and Stoneleigh has three or four lists for Stoneleigh Abbey, the Village Hall and the Village Club.

Cllr Williams stated that she felt an email list for the Parish Council would be a good idea but pointed out that the Council need to be very aware of Data Protection issues. In light of the new Regulations coming into force in May 2018, even getting hold of people's addresses to email them requires their direct consent.

Cllr Astle agreed with Cllr Williams and Cllr Wright re-iterated that the Council need to be very mindful of the Data Protection implications.

Standing Orders were suspended at 20:38 pm to allow questions from the public.

Mr Ellwood stated that the original email list was created by an individual who was very conscientious regarding the safe storing and usage of the emails addresses collected. Mr Ellwood asked whether something could be sent to all recipients of the original email list. It was agreed to research the Data Protection implications in the new year and review at the January meeting.

100. To receive reports from: -

a) Police Report

Stoneleigh

Burglary: Between 1400hrs Sunday 01-OCT-2017 and 0740hrs Monday 02OCT-2017 unknown offender(s) forced entry into a garage situated in the block of garages on Hall Close/Acorn Close, Stoneleigh. Offender(s) stole tools and fishing equipment.

Burglary: Between 1400hrs Wednesday 27-SEP-2017 and 1200hrs Tuesday 03-OCT-2017 unknown offender(s) forced entry into a garage situated in the block of garages on Hall Close/Acorn Close, Stoneleigh. Offender(s) stole a number of power tools.

Burglary: Between 1200hrs Thursday 28-SEP-2017 and 1530hrs Thursday 05-OCT-2017 offender(s) burgled a residential property in Stoneleigh Close, Stoneleigh. Offender(s) forced entry into the property via a rear ground floor window. Offender(s) stole jewellery and a black Volkswagen Golf convertible that was parked on the driveway. Cllr Hancox has been informed that someone is in custody for this crime.

Burglary: Between 1700hrs Monday 09-OCT-2017 and 0800hrs Tuesday 10OCT-2017 unknown offender(s) forced entry into a detached garage at a residential property on Vicarage Road, Stoneleigh. Offender(s) stole a number of power tools.

b) County Councillor – Cubbington – Cllr W Redford

No report was received this month.

c) District Councillor – Stoneleigh & Cubbington - Cllr P Redford and Cllr Wright

No report was received this month from Cllr P Redford

Cllr Wright mentioned to the Parish Council that a new programme is due to be rolled out in the new year to raise awareness of prostate cancer. More information will follow in the new year.

101. Correspondence

- 1) An email was received from the planning department regarding planning reference W/17/1641 (Erection of a detached carport at The Barn, Stareton Lane, Stoneleigh, Kenilworth, CV8 2LL)

The Parish Council was informed that Warwick District Council will not be able to support this application as the development does not comply with Paragraph 89 of the National Planning Policy Framework. Furthermore, Permitted Development rights were removed from this property and its curtilage specifically to control any further development within the Green Belt. The Planning Officer stated that the Parish Council need to confirm that they would like to support this application.

Cllr Hancox stated that this made it feel as if the voice of the Parish Council was not being heard.

Councillor Wright asked the Clerk to send him the email from the planning officer so that he could look into this further. It was unanimously agreed that the Council would not change the original decision to support the application.

- 2) An email from received from Becki Coombe who would like the Parish Council to apply for dog waste bins and No Parking signs in the village.

Standing Orders were suspended at 20:49 pm to allow questions from the public

Mr Ellwood confirmed that Ms Coombe has put forward an application to put two bins on the B4115 where people park to walk their dogs

Standing Orders were re-instated at 20:52 pm.

The Clerk reported that even if the bins were ordered and put up, the District Council would not empty them. The Clerk is currently waiting for some information from the District Council regarding this, and it was decided to review the application at the January meeting.

- 3) An email was received from Mr Ellwood regarding the defibrillator. This was discussed in the public session.

102. Public Session

Standing orders were suspended at 20:57 pm for the public session.

Mr Ellwood is arranging some refresher training for using the defibrillator on 20th February. This will be led by the former Warwick District Community First Responders, which is now part of the Warwickshire Hearts Charity (Charity number 1173425), principally because they have some “smart” new manikins (dummies), which identify whether CPR is too fast/slow and too deep/not deep enough. Warwickshire Hearts do not charge directly for these sessions but welcome donations. The suggested group donation is £100 Mr Ellwood wants to reduce this to £75. The hire of the Village Hall is expected to be £20.00.

Mr Ellwood asked whether the Parish Council could donate £100 for the training and the hire of the Hall. He also confirmed that he and Ms Becki Coombe are training as Community First Responders. Community First Responders are volunteers who are part of the Ambulance Service and are sent as the ‘First Person on Scene’ to administer emergency treatment until the Ambulance arrives.

At its most extreme CFRs are called to administer and run the administration of CPR and the use of the defibrillator in the case of a cardiac arrest but they also attend many other emergency calls, including heart attacks (as distinct from a cardiac arrest), neurological and respiratory (strokes, breathing difficulties etc), falls (including serious ones), as well as other trauma cases and generally holding the fort until the ambulance arrives. They are able to administer oxygen and they carry out primary assessments and, if appropriate, secondary assessments to assist the ambulance crew.

The group has been allocated a kitbag and defibrillator funded by Kenilworth Lions to share. However, it brings practical difficulties, arising from Becki and Mr Ellwood living at least a mile apart and the fact of having to head off in possibly completely the wrong direction before being able to attend a call. Mr Ellwood and Ms Coombe would, therefore, like to have a bag and defibrillator each.

Cllr Williams asked whether a single kit bag could be stored in a central location. Mr Ellwood was unsure where this location could be.

Mr Ellwood considers that, particularly with an ageing population in most of the Parish and an Ambulance being at least 11-12 minutes away, what the group are trying to do should be viewed as an essential part of the infrastructure of the Parish. As the Parish Council will be fixing its precept for next year in January 2018, Mr Ellwood would be grateful if it would consider allocating a sum of money in the 2018/2019 financial year towards foreseeable costs.

Mr Ellwood itemised the costs of required equipment including stethoscopes, suction device etc. The total cost for two lots of necessary kit is £490

Cllr Hancox asked David to clarify that he is asking for £100 for training and hall hire, plus £490 for kit for 2 people. Mr Ellwood confirmed that this was the case.

Cllr Hancox asked what the life expectancy of the equipment is and Mr Ellwood confirmed that to his knowledge the life span of the equipment is long standing.

Cllr Hancox also asked whether the equipment would remain in the village if the Parish Council bought it?

Mr Ellwood agreed that this would probably be the case, but hoped that the details could be agreed once an agreement in principle has been reached. Mr Ellwood did add that it would be logical for the equipment to belong to the Parish Council.

Cllr Williams stated that this was a worthy cause and that it was important that the equipment is retained in the community to be passed onto the next volunteers.

Cllr Hancox agreed that the Parish Council could choose to buy the equipment and lease it to individuals.

It was unanimously agreed that this was a worthy cause for the Parish Council to donate to, and details would be discussed at the meeting in January.

Mr Fryer addressed the meeting about previous correspondence with Adrian Hart, particularly the question of HS2 Ltd constructions causing approximately 822 vehicles to travel from the Chesford roundabout through to the compound near the cross roads. Mr Fryer has already pointed out to Mr Hart at a previous meeting that the lack of a footpath along this road causes a danger to people. Mr Fryer would like to know whether Mr Hart has got back to the Parish Council as promised. Cllr Hancox replied that Mr Hart is still aware that this is an issue, although he is hoping to get the traffic study completed as a priority.

The clerk will contact Mr Hart regarding this and report back to the next meeting.

Standing orders were re-instated at 21:19 pm.

103. Questions to Chairman

There were no questions to the Chairman

104. Meetings

The Ordinary Parish Council Meeting will be held on Thursday 11th January at Stoneleigh Village Hall.

105. Closure

The meeting was closed at 21:19 pm.

	<u>Budget set last year for 2017-18</u>	<u>At December 2017</u>	<u>Estimate for Jan - March</u>	<u>Estimated total spend 2017-18</u>	<u>Proposed budget for 2018-2019</u>	
Salary (including tax)	£4,861.00	£3,943.90	£1,712.48	£5,656.38	£6,301.00	Increase to allow for pay rise in April and 12 hrs per week
Office Maintenance	£1,300.00	£108.00	£0.00	£108.00	£216.00	Reduced from £120 per month to £18
Stationery	£200.00	£342.28	£160.00	£502.28	£500.00	Increase
Postage & Telephone	£400.00	£283.94	£8.00	£291.94	£300.00	Decrease
Clerk Travel expenses	£300.00	£121.95	£80.00	£201.95	£250.00	Decrease
Playground Equipment	£1,000.00	£0.00	£0.00	£0.00	£0.00	Decrease - unless want to purchase more?
Playground Maintenance	£0.00	£0.00	£0.00	£0.00	£1,000.00	Need to fulfil requirements of latest ROSPA report
Office equipment	£400.00	£0.00	£0.00	£0.00	£200.00	Lockable filing cabinet
Office equipment maintenance	£0.00	£14.21	£0.00	£14.21	£200.00	Allow for Macafee anti-virus/printer maintenance etc
Insurance	£500.00	£419.44	£0.00	£419.44	£500.00	Same
Publications	£80.00	£0.00	£0.00	£0.00	£0.00	Reduce? Don't get any publications?
S. 137 Grants	£1,780.00	£1,300.00	£0.00	£1,300.00	£1,600.00	£1780 minus £180 chairman allowance (allowed for elsewhere) £300 left for charitable causes
Training	£150.00	£60.00	£0.00	£60.00	£200.00	Increase - more councillors!
Audit (External and internal)	£200.00	£170.00	£0.00	£170.00	£200.00	Same
Village Hall hire	£400.00	£0.00	£400.00	£400.00	£400.00	Same - will be billed at the end of the financial year
Subscriptions	£490.00	£327.84	£140.00	£467.84	£500.00	WALC £320, SLCC£100, ICO £35, CPRE £30
Chairman's Allowance	£0.00	£0.00	£50.00	£50.00	£90.00	Xmas party food / one off payments
VAT	£400.00	£301.56	£100.00	£401.56	£400.00	same
Election expenses	£1,500.00	£0.00	£0.00	£0.00	£3,000.00	Increase due to increasing cost of elections
Special Grants	2,000.00	0.00	0.00	0.00	0.00	£2000 earmarked already - no need to ask for more
Data Protection costs?					100.00	
Misc	400.00	150.50		150.50	150.00	INCLUDES PAYROLL
						Decrease - trying

						to allocate funds under correct headings
Neighbourhood plan	0.00	0.00	0.00	0.00	254.00	Neighbourhood plan funds including clerk overtime?
TOTAL	16,361.00	7,543.62	2,650.48	10,194.10	16,361.00	

	At March 2017	spent	received	At 1st December 2017
Defibrillator*	£378.00	£0.00	£0.00	£528.00
WDC - Rural Footway Lighting	£361.77	£180.89	£0.00	£180.88
Parish Plan Stoneleigh	£1,141.89	£0.00	£0.00	£1,141.89
Community Plan Ashow	£815.87	£0.00	£0.00	£815.87
Elections	£1,500.00	£0.00	£0.00	£1,500.00
Gateway	£1,085.00	£0.00	£0.00	£1,085.00
Neighbourhood Plan	£3,000.00	£0.00	£0.00	£2,000.00
Grant Speed Gun	£1,205.00	£249.00	£124.50	£1,080.50
Ashow Notice Boards	£1,550.00	£0.00	£200.00	£1,750.00
Planning Consultation	£200.00	£100.00	£0.00	£100.00
Transparency Fund	£1,381.94	£981.09	£0.00	£400.85
Total	<u>£12,619.47</u>	<u>£1,510.98</u>		<u>£10,582.99</u>

***£150 must be added in order to accurately reflect the funds remaining for the defibrillator.**

£400 to be added, £250 to be taken off, leaving £150)

The total balance should therefore now be £528